

## Weekly Engagement Guidelines

Each student began the week with 100 points. Points were deducted based on the following categories. These guidelines encouraged positive behaviors that contributed to a productive and respectful learning environment.

### 1. Class Participation, Effort, and Engagement (20 Points Daily)

- Students actively contributed to discussions and activities.
- They showed effort in completing assignments and tasks.
- They stayed engaged and focused throughout the class.

### 2. Timeliness, Preparedness, and Professionalism (20 Points Daily)

- Students arrived to class on time and ready to learn.
- They brought all necessary materials and assignments.
- They maintained a professional attitude and conduct.

### 3. Following Classroom Rules (20 Points Daily)

- Students refrained from talking while the teacher or peers were speaking.
- They avoided inappropriate language (no cursing).
- They respected the classroom, equipment, and others.
- They did not use cellphones during class unless instructed.
- They stayed awake and alert throughout the session.

### 4. Collaboration and Teamwork (20 Points Daily)

- Students worked effectively and respectfully with peers during group tasks.
- They encouraged others and contributed to a positive class atmosphere.
- They took initiative in helping classmates when appropriate.

### 5. Accountability and Responsibility (20 Points Daily)

- Students completed and submitted all assignments on time.
- They took ownership of their actions and behavior.
- They followed through with instructions and directions promptly.

### Deductions:

- Points were deducted from the corresponding category when a guideline was not followed.
- Repeated infractions resulted in a loss of additional points and possible further consequences.